

UNIVERSITY OF ELDORET

Hostels Department & Accommodation Office

STUDENT HOSTEL BOOKING GUIDE

Semester 1 — 2026/2027

Portal:
admissions.uoeld.ac.ke

Office: +254 53 2063000

Email: hostels@uoeld.ac.ke

Closes: 31 August 2026

WHO CAN BOOK?

Active enrolled students	Year 1 Government-Sponsored (KUCCPS/GSSP) students — Semester 1 2026/2027
Kenyan (local) students	International students are advised separately through the International Office
PWD Students	Special accessible rooms available — ensure disability status is recorded in Admissions
Cannot Book	Students with deferred or withdrawn enrollment status, or those with an existing active booking

AVAILABLE HOSTELS — SEMESTER 1 2026/2027

Hostel	Gender	Total Beds	Price per Bed	Notes
BLOCK 1	FEMALE	110	KES 10,000 / 18,000	—
BLOCK 2	FEMALE	166	KES 10,000 / 18,000	—
BLOCK 3	FEMALE	162	KES 10,000 / 18,000	—
BLOCK 4	FEMALE	160	KES 10,000 / 18,000	—
BLOCK 5	FEMALE	164	KES 10,000 / 18,000	—
HOSTEL A	MALE	184	KES 10,000	—
HOSTEL B	MALE	184	KES 10,000	—
HOSTEL C	MALE	179	KES 10,000	PWD Room Available
HOSTEL D	MALE	180	KES 10,000	PWD Rooms Available
HOSTEL E	FEMALE	180	KES 10,000	—
HOSTEL F	FEMALE	180	KES 10,000	PWD Rooms Available
HOSTEL G	FEMALE	156	KES 10,000 / 18,000	—

PWD Students: The portal automatically shows accessible rooms only, based on your disability status recorded in Admissions. PWD rooms are available in HOSTEL C (Male), HOSTEL D (Male), and HOSTEL F (Female).

ROOM PRICES

Room Type	Beds per Room	Price per Bed Space	Notes
Quadruple	4 beds	KES 10,000	Most common — shared with 3 others

Triple	3 beds	KES 10,000	Shared with 2 others
Double (Kitchen)	2 beds	KES 18,000	Shared with 1 other
Single	1 bed	KES 18,000	Private room
Single (D HSE)	1 bed	KES 30,000	Premium detached house rooms

STEP-BY-STEP BOOKING INSTRUCTIONS

1 Log In to the Student Portal

Visit **admissions.uoeld.ac.ke** and log in using your student credentials.

- Username: Your Admission Number (e.g. CSE/260013)
- Password: Your portal password — contact ICT if forgotten

2 Navigate to Accommodation

From the left sidebar or main menu: click **"Services"** then **"Accommodation"**.

- The page will show available hostels matching your gender
- PWD students will see accessible rooms only

3 Select Your Preferred Hostel

You will see a list of available hostels with hostel name, available bed spaces, price, and gender.

- Click "Book Now" on your preferred hostel
- Rooms are assigned automatically — first-come, first-served
- You cannot select a specific room number

4 Confirm Your Booking

A confirmation dialog will show your hostel, assigned room number, fee amount, and 48-hour payment deadline.

- Click "Confirm Booking" to proceed
- Your Booking Reference Number (e.g. HB-XXXXXXXX) will be generated
- SAVE THIS NUMBER — you will need it for payment and check-in

5 Pay Within 48 Hours — CRITICAL

Your room is RESERVED for 48 hours only. If payment is NOT received, your room will be automatically released.

- Go to the Fees section on your student portal
- Find your Hostel Charge invoice
- Pay via M-Pesa, Bank Transfer, or PesaFlow
- Save your payment receipt / confirmation number

6 Download Room Allocation PDF

After payment is confirmed by the Finance Office, your booking status will show "Room Assigned and Paid".

- Return to the Accommodation page on the portal
- Click "Download Room Allocation" to get your PDF
- The PDF shows your room number, hostel, and roommates
- Print or save this document — bring it for check-in

7 Report to Hostel for Check-In

On or before your check-in date, report to your assigned hostel with your documentation.

- Present your Room Allocation PDF to the House Keeper / Warden
- Complete the Room Inventory Handover Form with the Warden
- Both you and the Warden sign the inventory form
- You will receive a copy — keep it until check-out

WHAT TO BRING FOR CHECK-IN

- Room Allocation Confirmation PDF (Printed)
- Room Inventory form (Printed)
- Student ID Card
- Payment receipt / confirmation
- National ID or Passport or birth certificate

FREQUENTLY ASKED QUESTIONS

Q: Can I choose my specific room number?

A: No. Rooms are assigned automatically on a first-come, first-served basis. You will be assigned the next available room in your chosen hostel.

Q: What if I miss the 48-hour payment deadline?

A: Your room reservation will be automatically cancelled and released to another student. You will need to re-book — subject to room availability.

Q: Can I book with a friend to share a room?

A: The system assigns rooms automatically. If you and your friend book the same hostel at similar times, you may be assigned to the same room.

Q: What if the hostel I want is full?

A: Choose another hostel of the same gender. All 12 open hostels maintain the same standard of accommodation.

Q: I am a PWD student. What should I do?

A: The portal will automatically show you accessible rooms only, based on your disability status recorded in Admissions. Book normally — special rooms in HOSTEL C (Male), HOSTEL D (Male), and HOSTEL F (Female) are available.

Q: Can I cancel my booking?

A: Yes, before payment is made. Once payment is confirmed, contact the Hostels Office directly for assistance with cancellation.

Q: What if I face problems booking online?

A: Contact the Hostels Office: hostels@uoeld.ac.ke or call +254 53 2063000. You may also visit the Accommodation Office during working hours.

QUICK REFERENCE SUMMARY

Step	Action	Where
1	Log in to student portal	admissions.uoeld.ac.ke
2	Go to Accommodation	Services → Accommodation
3	Choose your hostel	Click "Book Now"
4	Confirm booking — save your Booking Reference (HB-XXXXXXX)	Portal
5	Pay within 48 hours	Services → Fees → Hostel Charge
6	Download Room Allocation PDF	Accommodation page — after payment
7	Check in at hostel	Bring PDF + Student ID + Payment receipt

Need Help? Contact the Hostels Department

hostels@uoeld.ac.ke	+254 53 2063000	www.uoeld.ac.ke	Accommodation Office, Admin Block, UoE
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